

**MINUTES OF THE 40th MEETING OF THE SCHOOL BOARD OF SCHOOL OF
EDUCATION HELD ON MAY 21, 2014 IN THE CONFERENCE ROOM, SOE,
IGNOU, NEW DELHI**

The 40th meeting of the School Board of School of Education was held on May 21, 2014 at 11.00 a.m. in the Conference Room of SOE, Block-G, New Academic Complex, IGNOU.

The following members were present in the meeting:

1.	Prof. N.K. Dash	-	Chairperson
2.	Prof. G.G. Wankhede	-	Member
3.	Dr. Cherla Raja Mouli	-	Member
4.	Prof. Nita Mathur	-	Member
5.	Shri Amit Kumar,	-	Member
6.	Prof. M.C. Sharma	-	Member
7.	Prof. Vibha Joshi	-	Member
8.	Prof. C. B. Sharma	-	Member
9.	Prof. Saroj Pandey	-	Member
10.	Prof. D. Venkateswarlu	-	Member
11.	Prof. Amitav Mishra	-	Member
12.	Ms. Poonam Bhushan	-	Member
13.	Dr. Eisha Kannadi	-	Member

Prof. Girijesh Kumar, Prof. Sudhaushu Bhushan, Prof. R. Karpaga Kumaravel, Prof. Vimla Thorat, Dr. Sunita Dhal, Prof. S.V.S. Chaudhary, Dr. Sutapa Bose and Dr. Niradhar Dey could not attend the meeting.

At the outset, the Chairperson, School Board of SOE appreciated the contribution made by Late Prof. Madhubala, Dr. Rampelli Satyanarayana, Ms. Padmini Jain and Dr. Heena K. Bijli, Dr. Bharti Dogra, Dr. Yalavarthi Nirmala, Dr. Elizabeth Kuruvilla and Dr. Gaurav Singh whose terms as members of the School Board got over in March 2014.

The Chairperson welcomed the new members to the School Board.

The agenda items were then taken up for discussion.

Item No. 40.1 To confirm the minutes of the 39th School Board Meeting.

The minutes of the 39th School Board meeting were confirmed by the members with a minor correction in Item No. 39.25, point 3 i.e. instead of Government of Tripura, it should be read as Government of Manipur.

Item No. 40.2 To confirm the minutes of the Agenda Items circulated on November 19, 2013 and December 16, 2013

The minutes of the agenda Item circulated on November 19, 2013 and December 16, 2015 of School of Board of SOE for approval through circulation was confirmed and approved by the School Board.

Item No. 40.3 To consider and approve transfer of Post-Graduate Certificate in Adult Education (PGCAE), Post-Graduate Diploma in Adult Education (PGDAE) and Master of Arts in Adult Education (MAAE)

Programmes from School of Extension and Development Studies (SOEDS) to School of Education (SOE).

Post-Graduate Diploma in Adult Education (PGDAE), Post-Graduate Certificate in Adult Education (PGCAE) and Master of Arts in Adult Education (MAAE) programmes launched in 2009, 2011 and 2011 respectively are presently located in School of Extension and Development Studies (SOEDS). The Director, SOEDS, as advised by the Vice-chancellor, had directed the Programme Coordinator of PGCAE, PGDAE and MAAE programmes to initiate action for transfer of these programmes from SOEDS to SOE.

The Programme Coordinator of these programmes, discussed the matter with the Director, SOE and had initiated action on it, which had finally resulted in concrete decision in favour of transfer of these programmes accordingly. The 60th School Council Meeting of School of Education held on September 20, 2013 agreed in principle for transfer of PGCAE, PGDAE and MAAE programmes from SOEDS to SOE (vide a copy attached of excerpt of Item 60.6 of the Minutes of 60th Meeting of the School Council). As suggested therein, the programme coordinator made a presentation on PGCAE, PGDAE and MAAE programmes covering extensive details of their structure, components, practical work, etc to the faculty of School of Education which was also reported to School Council in its 61st meeting (vide a copy attached of excerpt of Item 61.9 of the Minutes of the 61st Meeting of the School Council).

The above matter was reported to the Board and the Board discussed the matter and recommended for **approval of the Academic Council of the transfer of Post-Graduate Certificate in Adult Education (PGCAE), Post-Graduate Diploma in Adult Education (PGDAE) and Master of Arts in Adult Education (MAAE) Programmes from School of Extension and Development Studies (SOEDS) to School of Education (SOE).**

Item No. 40.4

To consider and approve the Memorandum of Collaboration (MoC) signed between Indira Gandhi National Open University and the State Council of Educational Research and Training (SCERT), Government of Manipur

The signing of Memorandum of Collaboration (MoC) between Indira Gandhi National Open University and the State Council of Educational Research and Training (SCERT), Government of Manipur was reported to the Board. The members advised that the terms, conditions and obligations mentioned in the MoC must be strictly adhered to for the implementation and quality maintenance of D.El.Ed. Programme.

Item No. 40.5

To consider and approve the Memorandum of Collaboration (MoC) signed between Indira Gandhi National Open University and the Human Resource Development Department, Government of Sikkim, Gangtok

The signing of Memorandum of Collaboration (MoC) between Indira Gandhi National Open University and the State Council of Educational Research and Training (SCERT), Government of Manipur was reported to the Board. The members advised that the terms, conditions and obligations mentioned in the MoC must be strictly adhered to for the implementation and quality maintenance of D.El.Ed. Programme.

- Item No. 40.6** To consider and approve the Memorandum of Collaboration (MoC) signed between Indira Gandhi National Open University and the School Education Department, Government of Mizoram

The signing of Memorandum of Collaboration (MoC) between Indira Gandhi National Open University and the State Council of Educational Research and Training (SCERT), Government of Manipur was reported to the Board. The members advised that the terms, conditions and obligations mentioned in the MoC must be strictly adhered to for the implementation and quality maintenance of D.El.Ed. Programme.

- Item No. 40.7** To consider and approve the Memorandum of Collaboration (MoC) to be signed between Indira Gandhi National Open University and the Department of Education through State Council of Educational Research and Training, Government of Tripura

The draft MoC was placed before the members. The Director, SOE informed that the above draft has gone through legal, financial and academic vetting. The members ratified the MoC and advised that the terms, conditions and obligations mentioned in the MoC must be strictly adhered to for the implementation and quality maintenance of D.El.Ed. Programme.

- Item No. 40.8** To consider and approve revised course outline of two B.Ed. (II year) courses i.e. ES-334 : Education and Society and ES-364 : Distance Education

The Programme Coordinator, B.Ed and the course coordinator of ES-364 apprised the members of the revised course outlines of ES-334 and ES-364 respectively and members reviewed the course outlines placed before them. Suggestions made by the members were noted by the Course Coordinators of ES-334 and ES-364. The School Board considered and recommended for approval of the revised course outlines by Academic Council.

- Item No. 40.9** To consider and approval the panel of experts – Editors/Course Writers of various courses of B.Ed. Programme

The Chairperson requested Prof. M.C. Sharma to present the matter. Prof. M.C. Sharma informed the Board that the School is engaged in the revision of the various courses of B.Ed. Programme (I and II Year). and placed the panel of Experts-Editors/Course Writers of the course namely, ES-334, ES-345, ES-381 to ES-383, practical courses BESE-065 and BESE-066 for consideration and approval of the Board. The Board approved the list which is annexed in Appendix-40.9.

- Item No. 40.10 To consider and approve Phase - Zero form for revision of course – MES-014: Societal Context of Education offered of the Master of Arts in Education (M.A. Education) programme.**

The Chairperson requested Prof. C.B. Sharma, Course Coordinator, MES-014 to present the matter before the Board. Prof. Sharma placed the Phase Zero Form for revision of course MES-014. The Board discussed the Phase Zero form for MES-014 for revision of the course and recommended it for approval of the Academic Council.

- Item No. 40.11 To consider and approve Course work for the M.Phil/Ph.D in Education programme is proposed to be offered. The detail of the programme is attached for consideration and approval along with the Phase-Zero form.**

The Chairperson requested Prof. C.B. Sharma, Programme Coordinator, Ph.D to present the matter before the Board. The matter was discussed and members reviewed the proposed course outline. Suggestions made by the members were noted by the Programme Coordinator, Ph.D. The members recommended for the approval of Phase Zero form by the Academic Council and decided that the same may be placed in Doctoral Committee of SOE for ratification. It was further suggested to have a meeting of expert committee and finalize the contents of the course work.

- Item No. 40.12 To consider and approve the detailed explanation of eligibility for admission to Ph.D in Education on the website of IGNOU.**

The Chairperson requested Prof. C.B. Sharma, Programme Coordinator, Ph.D to present the matter before the Board. Prof. Sharma presented the detailed explanation of eligibility for admission to Ph.D in Education on the website of IGNOU. The matter was discussed and approved.

- Item No. 40.13 To Consider and Approve the Panels of Paper Setters, Moderators and Evaluators of Answer Scripts of the Courses under “Adult Education” specialisation area of Master of Arts (Education) programme.**

Prof. M.V.Lakshmi Reddy presented the Panels of Paper Setters, Moderators and Evaluators of Answer Scripts of the Courses under “Adult Education” specialisation area of Master of Arts (Education) programme. The item was discussed and approved. It was suggested by the members that the Programme Coordinator may ensure consent from the Paper Setters, Moderators and Evaluators of Answer Scripts while placing their names in the panel. The Board approved the list which is annexed in Appendix-40.13.

- Item No. 40.14 To consider and approve the panel of experts for Post Graduate Certificate in Information and Assistive Technologies for the Instructors of Visually Impaired (PGCIATIVI) Programme**

Prof. D. Venkateshwarlu presented the panel of experts for Post Graduate Certificate in Information and Assistive Technologies for the Instructors of Visually Impaired (PGCIATIVI) Programme. The item was discussed and suggestions made by the members were noted. The members approved the panel of experts with the suggestions to include the names recommended by the members of the Board. The Board approved the list which is annexed in Appendix-40.14.

Item No. 40.15 To consider and approve the panel of experts for Inclusive Education Special course of B.Ed. Programme

Prof. D. Venkateshwarlu presented the panel of experts for Inclusive Education Special course of B.Ed. Programme. The item was discussed and suggestions made by the members were noted. The members recommended for the approval of the panel of experts by the Competent Authority with the suggestions to include the names recommended by the members of the Board. The Board approved the list which is annexed in Appendix-40.15.

Item No. 40.16 To consider and approve the expert committee for Initiating Inclusive Education as a Specialized Area in M.A. (Education)

Pro. Amitav Mishra presented the expert committee for Initiating Inclusive Education as a Specialized Area in M.A. (Education).

The item was discussed and suggestions made by the members were noted. The members recommended for the approval of the panel of experts by the Competent Authority with the suggestions to include the names recommended by the members of the Board. The Board approved the list which is annexed in Appendix-40.16.

Item No. 40.17 To consider and approve the list of Paper Setters/Moderators/Evaluators for Post Graduate Certificate in Information and assistive technologies for the Instructors of Visually Impaired (PGCIATIVI)

Prof. D. Venkateshwarlu presented the list of Paper Setters/Moderators/Evaluators for Post Graduate Certificate in Information and assistive technologies for the Instructors of Visually Impaired (PGCIATIVI). The item was discussed and suggestions made by the members were noted. The members approved the panel of Paper Setters/Moderators/Evaluators with the suggestions to include the names recommended by the members of the Board. The Board approved the list which is annexed in Appendix-40.17.

Item No. 40.18 To consider and approve the list of Paper Setters/Moderators/Evaluators for the CPPDPT Programme of KVS

The Chairperson requested Prof. Saroj Pandey, Project Coordinator, KVS to present the matter before the School Board. Prof. Pandey informed the Board that the CPPDPT Programme has been launched from July 2014 for primary teachers of Kendriya Vidyalaya Samiti (KVS). She presented the

list of papersetters/evaluators/moderators for the CPPDPT programme of KVS. The Board approved the same.

The item was discussed and approved. The Board approved the list which is annexed in Appendix 40.18.

- Item No. 40.19 To consider and approve the names of the members for the Expert Committee for the Certificate Programme for Professional Development of Trained Graduate Teachers (TGTs) of Kendriya Vidyalaya Sangathan**

The Chairperson presented the list of members for the Expert Committee for Certificate Programme for Professional Development of Trained Graduate Teachers (TGTs) of KVS. before the Board. The Board approved the list which is annexed in Appendix-40.19.

- Item No. 40.20 To consider and approve the Phase I Form for the Certificate Programme for Professional Development of Trained Graduate Teachers (TGTs) of Kendriya Vidyalaya Sangathan**

As per the MOU between IGNOU and KVS, the trained Graduate Teachers of KVS would be provided in-service training for their professional Development. The Chairperson presented the Phase 1 form for CPPDTGTs before the School Board.

The item was discussed and recommended for approval of the Academic Council.

- Item No. 40.21 To Consider and approve the names of Course Writers and Language Editor of Alternative Education (MES-048), an Optional Course of PGDEMA**

The list of Course Writers and Language Editor of Alternative Education (MES-048) was presented by the Chairperson before the Board. The Board approved the list which is given in Appendix-40.21.

- Item No. 40.22 To consider and approve the names of the course writers, course editors and translator for the course BES 017 : School Education, Leadership and Change of D.El.Ed Programme**

The Chairperson presented the names of the Course Writers, Course Editors and Translator for the Course BES 017. The list of course writer and Language Editors is given below:

Course Writers

1. Dr. Aarti Srivastava, Asso. Professor, Deptt. of Higher and Professional Education, NUEPA, New Delhi
2. Dr. Kapil Dhingra, Asstt. Professor, IASE, JMI, New Delhi

Course Editor

1. Prof. Anita Rastogi, Deptt. of Educational Studies JMI, New Delhi

Translator

1. Mr. Kamal Malhotra, Formerly working with GGSIP University, New Delhi

The names were considered and approved.

- Item No. 40.23 To consider and approve the name of Unit writer for Unit 11 in Block 3 in the course BES-019: Teaching of Science of D.El.Ed. Programme**

The Board approved the name of Ms. Aparna Joshi, Unit Writer for Unit 11 in Block 3 in the Course BES-019: Teaching of Science of D.El.Ed Programme

- Item No. 40.24 To consider and approve the relaxation of eligibility criteria for D.El.Ed. Courses through Distance Mode from IGNOU for untrained in-service teachers working in Sikkim**

The Director (SOE) informed the members about the copy of the letter received by IGNOU from NCTE regarding relaxation of eligibility criteria for D.El.Ed. Programme through Distance Mode from IGNOU for untrained in-service teachers working in Sikkim. As per letter, the NCTE has stated the stipulation of 50% marks in senior secondary specified in the NCTE Notification dated 25th August, 2010 cannot be relaxed. The State Government should enable such teachers to improve their Sr. Secondary Marks through the State Open School System or NIOS. While they may be given admission in the D.El.Ed. Programme simultaneously, the Diploma should be awarded only after the teachers have Senior Secondary upto minimum level (50% marks for General Category teachers and 45% marks for reserved category teachers).

The members decided that under no circumstances, the criteria laid down by a regulatory body should be overlooked or diluted. Hence, the State Government should present those candidates to IGNOU for admission to D.El.Ed. programme only after they have improved their senior secondary qualification by at least obtaining 50% marks for general category teachers and 45% marks for reserved category teachers.

- Item No. 40.25 To consider and approve Minutes of Doctoral Committee in Distance Education (STRIDE) on held November 26, 2013**

The Chairperson informed the members that as per the approval of the Competent Authority, meeting of Doctoral Committee of STRIDE will be chaired by the Director, School of Education till further decision. The Minutes of the meetings of Doctoral Committee will be placed in the meetings of the School Board of SOE for consideration and approval. The matter was discussed. The members observed that School of Education has one duly constituted Doctoral Committee which is dealing with all

matters pertaining to research degree programmes of SOE, whereas STRIDE has another Doctoral Committee which is looking after the research degree programmes of STRIDE. In such a situation, the members suggested that the Research Unit may please be requested to clarify whether there will be one or two Doctoral Committee in SOE.

Item No. 40.26 To consider and approve the list of guides/supervisor and evaluator for the course : MESP-068 (Dissertation) for M.Ed. Programme

The Chairperson presented the list of Guide/Supervisor and Evaluator for the Course: MESP-068 (Dissertation) for M.Ed Programme containing fourteen (14) names from Regional Centre, Aligarh, Mumbai, Siliguri, Dehradun, Pune, and Delhi-1. The list is enclosed as Annexure-40.26.

The School Board discussed and approved list of guides/supervisor and evaluators for dissertation and viva-voce for the course: MESP-068 (Dissertation) for M.Ed. Programme.

Item No. 40.27 To consider and approve the names of guides/supervisors, evaluators (dissertation and viva-voce) for the course: MESP-001 (Dissertation) for M.A. (Education) Programme

The Chairperson informed the School Board that the list of Guides/Supervisors and Evaluators for dissertation and viva-voce for the Course MESP-001 (Dissertation) for M.A. (Education) Programme received from the concerned Regional Centres has been recommended by the Programme Coordinator. The same is enclosed as Annexure-40.27.

The School Board discussed and approved list of guides/supervisor and evaluators for dissertation and viva-voce for the course: MESP-001 (Dissertation) for M.A (Education) Programme.

Item No. 40.28 To consider and approve the panel of Moderators and Paper setters for Entrance Test examination of B.Ed. programme.

The Chairperson informed the Board that the Programme Coordinator, B.Ed has submitted the panel of Moderators and Paper setters for Entrance Test examination of B.Ed. programme

The School Board considered and approved the same. The list is enclosed in Appendix-40.28.

Item No. 40.29 To consider and approve the offer of programme 'Certificate Programme for the professional development of primary teachers (CPPDPT) to the teachers from the State of Punjab

The Chairperson requested Prof. Vandana Singh to present the offer of Programme of (CPPDPT) to the teachers from the State of Punjab. She informed that the programme CPPDPT is being developed under a MOU signed between IGNOU and Kendriya Vidyalaya Sangathan(KVS) and the copyright of the materials (SLM) rests with IGNOU. Clarification was sought from the Planning division regarding university policy to offer the CPPDPT programme which is developed under a MOU to other State and

it was clarified that there is no separate policy to offer a credit based programme, and also they referred to the minutes of the 43rd APC meeting, where it was suggested that the CPPDPT programme should be designed for its use by IGNOU after the programme is over.

The matter was discussed in detail in the meeting and hence it is recommended for approval.

Item No. 40.30 To consider and approve the draft MOC to be signed between State government of Punjab and IGNOU

The draft MoC to be signed between State Government of Punjab and IGNOU was placed in the Board. Director, SOE informed that the draft MoC has to go through legal, financial and academic vetting. The members noted it and advised that legal, financial and academic vetting of MoC need to be completed before signing MoC. Moreover, they advised that the terms, conditions and obligations which would be laid down in MoC should be strictly adhered to for implementation and quality maintenance of the programme.

Item No. 40.31 To consider and approve the MoU of IGNOU-KVS Project.

The members were informed that the MoU signed between IGNOU and Kendriya Vidyalaya Sangathan to offer professional development programmes for primary, trained graduate and post-graduate teachers of KVS has expired in the month of March 2014. KVS has already given its consent to extend the MoU with the same terms and conditions stipulated in the MoU. The MoU was submitted to the Legal Cell for legal vetting. The draft MoU after legal vetting was presented to the School Board for consideration and approval. The School Board noted it and advised that the terms, conditions and obligations mentioned in the MoU must be adhered to strictly for the implementation and quality assurance of the Programmes. Moreover, it advised the Project Coordinator, KVS, to get MoU vetted by Finance Division and Academic Coordination Division.

Item No. 40.32 To consider and approve the list of evaluators for different programmes of SOE

The item was considered under other items.

Item No. 40.33 Any other item with the permission of the Chair.

i) To consider and approve the panel of Expert Committee for different courses of M.Phil/Ph.D. in Education

The Chairperson informed the Board that Prof. C.B. Sharma, Programme Coordinator of Ph.D (Education) has submitted the list of Expert Committee for Course Work for Doctor of Philosophy in Education containing 21 names for consideration and approval of the School Board (Annexure-40.33.(i))

The School Board considered and approved the list of Course Work for Doctor of Philosophy in Education.

- ii) **To consider and approve the Phase I Form of the PGDHEM Programme**

The Programme Coordinator presented Phase I form of PGDHEM Programme. The School Board recommended for the approval of Phase I form in principle subject to completion of all formalities by the Programme Coordinator before placing the same to the APC for its approval.

- iii) **To consider and approve the lists of Paper setters, moderators and evaluators for D.El.Ed., PGDHEM and PGDEMA Programmes**

Prof. Vibha Joshi, the Programme Coordinator presented the list of the moderators, paper setters and evaluators for different programmes. The Board empowered the Director (SOE) to include additional names of the moderators, paper setters and evaluators for different programmes, if required. The list is enclosed in the Appendix-40.33(iii).

The School Board considered and approved the additional names of evaluators / Paper Setters/ Moderators of D.El.Ed, PGDHEM, and PGDEMA programmes

- iv) **To consider and approve the panel of Translators for translating the Prospectus and Course material of B.Ed. programme**

The Chairperson informed the Board that Prof. M.C.Sharma, the Programme Coordinator, B.Ed has submitted the panel of seven translators for translating the Prospectus and Course material of B.Ed. programme

The School Board considered and approved the panel of seven translators for translating the Prospectus and Course material of B.Ed. programme. The list is enclosed in the Appendix-40.33(iv).

- v) **To consider and approve the extension for the submission of Ph.D. Thesis of Ms. Kiran, Ph.D. Scholar, SOE**

The item was discussed and recommended for approval of the Research Council. The members suggested that the matter may be placed in the Doctoral Committee for ratification.

- vi) **To consider and approve the panel of experts for the 18 months training package of D.El.Ed. Programme for untrained teachers in N-E Region who have successful completed Certificate Programme in Education (CPE)**

The Programme Coordinator presented a list of experts. The Board empowered the Director (SOE) to include additional names if required. The item was discussed and following names have been approved:-

1. Prof. K.K. Vashistha, Formerly, DTEE, NCERT, New Delhi Dr. Geeta Menon, Consultant, UNICEF India
2. Dr. Pratibha Sharma, Jt. Director SCERT, New Delhi
3. Prof. Asha Mathur, Former Vice-Principal, Lady Sri Ram College, Univ. of Delhi, New Delhi

4. SCERT Director or representative from NE States

- vii) **To discuss and approve the Phase III for the Certificate Programme for Professional Development of Primary Teachers (CPPDPT)**

The Programme Coordinator presented Phase III form of CPPDPT Programme. The School Board recommended for the approval of Phase III form in principle subject to completion of all formalities by the Programme Coordinator before placing the same to APC for its approval.

- viii) **To consider and approve the request of Director, NCDS for attaching the Programmes of Special Education to School of Education**

The Director SOE informed that the School Board of SOE, in its 34th Meeting held on 2nd February, 2012 (vide Item No. 34.14) had discussed the proposal to shift B.Ed./M.Ed. (Special Education) from NCDS to SOE and had recommended the proposal and that the members of School Board of SOE have no objection in taking the programmes provided that due rational is given that all teacher training programmes would be housed in SOE.

A series of meetings have already been held with the competent authority regarding shifting of B.Ed./M.Ed. (Special Education) to SOE. The matter is under consideration by a Committee of Academic Council regarding shifting of programmes from Centre to Schools. In view of the above, the School Board decided that Academic Coordination Division may be requested for taking necessary action in this regard.

- (ix) **To consider and approve the Phase I, II and III Forms for Post Graduate Diploma in e-learning Programme (Online)**

The Phase I, II and III forms for Post Graduate Diploma in e-learning Programme offered by STRIDE was presented. The item was discussed. The School Board recommended the approval of Phase I form by APC and decided that only one Phase form be submitted for consideration and approval of the School Board at a time. Prof. Vibha Joshi recorded her note of dissent on the approval of the item as the programme is not originated from the School of Education.

- (x) **To consider and approve the proposal of activation of M.Ed. Programme at PSC 12110 (P) under RC, Jammu**

The Director informed about the decision of the School Council regarding the activation of M.Ed. Programme at PSC 12110 (P) under RC, Jammu. The School Board endorsed the decision of the School Council of SOE that no further activation of M.Ed. Programmes shall be done in any of the PSCs.

The meeting ended with a vote of thanks to the Chair.

N.K. DASH 19/5/15
(N.K. DASH)
Chairperson

School Board, School of Education